



Iontaobhas Scoileanna Éamainn Rís
Edmund Rice Schools Trust

ARDSCOIL RÍS
Griffith Avenue, Dublin 9

Application Form for 2024/2025

Student Information

Student Surname: _____ Student First Name: _____

Date of Birth: _____

Address:

Name and address of school that the student is currently attending:

Family Information

Parent/Guardian 1

Surname & First Name: _____

Phone Number & Email Address: _____

Address (If different from the student's address)

The School will accept completed Application Forms during the admission window only (**2nd October 2023 – 27th October 2023 inclusive**). Completed Application Forms should be sent **by post** to:

The Principal, Ardscoil Rís, Griffith Avenue, Dublin 9. D09AK30

Please retain a certificate of posting for your records.

If you live in the Parish of Marino, please include 2 recent (Original) utility bills as proof of your address.

You will receive a formal receipt by email confirming that the School has received your completed application. If you do not receive an email receipt within 7 days of posting the application, please telephone the school 01 8332633.

Please note that application forms cannot be hand delivered or emailed to the school. (This is for your benefit only. The reason for this is that over the past few years there have been a number of cases of lost/mislaidd application forms and subsequent disappointment in applicants not being offered a place.)

The issue of lost/mislaidd application forms can only be dealt with if the parent has retained proof of postage.

Data Protection

The information requested on this form is required. The legal basis for the questions contained in this form is specified in our Admission Policy. All of the information that you provide on this application will be treated confidentially and in line with the school's Data Protection Policy.

Any personal data provided on this form will be used to (i) identify a student and communicate with his parent(s)/guardian(s) (ii) process an application in line with the school's admission criteria (iii) confirm the offer of a place where an application is successful.

The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process (or added to the student's school file in the case of successful applicants).

In accordance with section 66(6) of the Education Act 1998, as amended, personal data relating to applications for admission may be shared with the Board of Management of another school or the patron in order to facilitate the efficient admission of students. This information may include the date on which an application was received by the school, the date on which an offer was made and the date on which an offer was accepted. Personal information concerning applicants may also be shared, including their name, address, date of birth and PPS number. Further information on the handling of your personal data, including how to exercise your rights under GDPR, is set out in the school's Data Protection Policy, which is available on ardscoilrisdublin.ie